

Course

PRINCE2® FOUNDATION CERTIFICATION TRAINING COURSE

About Course

PRINCE2® (PROjects IN Controlled Environments) is a project management methodology offering a customizable and scalable process for effectively handling diverse range of projects. This method is an established criterion for project management in the UK and is practiced worldwide.

There are two levels of PRINCE2® qualification. The Foundation Level is the first qualification required to become a PRINCE2® Practitioner. This level aims to measure whether a candidate has understood the principles and terminology of PRINCE2 and can act as an informed member of a project management team using PRINCE2® and within an environment supporting PRINCE2®.

Our comprehensive courseware developed by industry experts will help you learn all the fundamentals covered in the examination. From the underlying principles behind PRINCE2® to the seven themes that form the crux of the methodology, the course gives you in-depth knowledge of every concept, accompanied by question papers to test your knowledge on the principles learnt

Who should attend

Anyone who is involved in, or affected by, projects or change management within an organization, including project managers, IT project managers, project coordinators, team leaders, product managers, program managers, project team members, subject matter experts, analysts, stakeholders, and senior managers who want to get more out of their project teams

Course Features

- Learn how to have controlled start and closure of a project by applying PRINCE2® principles
- Understand how to perform regular reviews of progress with respect to project plan and Business Case
- Learn to perform free communication between management and stakeholders
- Learn to breakdown the project into manageable chunks
- Learn how to delegate, monitor and control
- Exercise change control: Delegate change authorization for quick decision making

- Increase the project management skills and competences of the organization's staff at all levels

Course Outline

Introduction to PRINCE2

- A structured project management approach
- Key elements of PRINCE2 and how they work together
- Tailoring PRINCE2 for projects of varying sizes
- The principles that guide good practices of PRINCE2

Building the Pre-Project Foundation

- Starting up a project process
 - Determining project objectives and approach
 - Establishing the benefits and risks
- Establishing the business case
 - Judging desirability, viability and achievability
 - Supporting decision-making in the business investment
- Structuring the project management team
 - Defining and establishing the project's structure
 - Ensuring appropriate governance
 - Representing stakeholders

Planning and Initiating a Project

- Producing the Project Initiation Documentation
 - Planning project delivery and quality goals
 - Setting up the project management controls
 - Developing a robust business case
 - Assembling the Project Initiation Documentation (PID)
- Designing the controls of the project
 - Creating the project plan
 - Identifying the project stages
 - Establishing tolerance criteria
 - Creating monitoring and reporting mechanisms
- The PRINCE2 approach to planning
 - Establishing the planning levels

- Employing product-based planning
- Creating the Product Breakdown Structure (PBS) and Product Flow Diagram (PFD)
- Establishing product descriptions
- Applying risk assessment to decision-making
 - Analysing the risks
 - Devising risk responses
 - Ongoing management of risk

Managing the Project

- Controlling a stage process
 - Assigning work, monitoring and reporting progress
 - Dealing with issues and taking corrective actions
 - Handling the day-to-day management of the stage
- Driving the product delivery process
 - Controlling the link between the project manager and the team manager
 - Accepting and executing the Work Packages
 - Handing the product back to the project manager
- Change control and the approach to quality
 - Creating and verifying products that are fit for purpose
 - Incorporating issues and change control
 - Keeping products safe
- Managing the project stage boundaries
 - Assuring the project board of stage completion
 - Preparing the next stage plan
 - Testing to ensure the business case is sound

The Final Stage

- Closing the project
 - Accepting the Project Product
 - Achieving the PID objectives

Identifying follow-on actions

- Planning to measure benefit delivery
- Evaluating the project and improving future performance through lessons learned

Course Information

Duration:

21 Hours (3 Days)

Earn:

21 PDUs

Delivery Method:

Traditional Class

Knowledge areas addressed

This curriculum is in line with the PRINCE2® 2017 updates.