

Course

ESTABLISHING & MANAGING THE PROJECT MANAGEMENT OFFICE (PMO)

About Course

In this course, you will gain the relevant knowledge and skills to establish, operate, and improve a project management office (PMO) and to work with PMO staff in a way that maximizes the value projects produce for your organization.

You will review the advantages of running a successful PMO and learn how to set up a PMO that is appropriately positioned within the organization. You will explore the various types of PMOs and the various review and auditing functions that they can perform, and you will explore why PMOs might perform below expectations and learn how to improve and revitalize PMO performance.

Who should attend

PMO sponsors, project sponsors, someone who has the mandate for a PMO or wants a PMO to exist, someone who runs the PMO, program managers, project managers who need to understand how they support and get support from the PMO, someone actively involved in operating or establishing a PMO

Course Features

- The value and advantages a PMO can have for an organization
- Steps required to establish and implement a PMO in a way that is beneficial for the organization over time
- Trends of PMO value production and reasons for these trends
- Techniques to revitalize and improve the performance of an existing PMO that has fallen short of delivering the intended value for the organization
- Different views of the role of the PMO and how to define an applicable role based on the organizational environment
- Models and ways for the PMO to define success and produce value for all stakeholders
- Importance of periodic evaluations of projects, processes, and competency to provide an objective view of expectations and performance

Course Outline

PMO Overview

- The Function of the PMO
- The PMO and Project Success

Establish a PMO

- The Steps to Establish a PMO
- The PMO Charter
- Barriers to Establishing a PMO
- The PMO Value Proposition
- PMO Revitalization

Project Controls, Failure, and Recovery

- Overview of Project Control
- Project Audits
- Project Health and Additional Control Measures
- Project Recovery and Termination

PMO Assessment

PMO Trends and Moving Forward

- PMO Trends
- Tips for Starting a PMO

Course Information

Duration:

14 Hours (2 Days)

Earn:

14 PDUs

Delivery Method:

Traditional Class



Knowledge areas addressed

This course addresses all the knowledge areas included in the Project Management Institute's A Guide to the Project Management Body of Knowledge.